MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

RIVER VALLEY VILLAGE METROPOLITAN DISTRICT

Held: Tuesday, November 28, 2023 at 7:00 p.m. via teleconference

The regular meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualifications to serve, were in attendance:

Megan Swanson
Christopher Swanson
Lindsey Rasmussen

Also present were Allison C. Fogg, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and Diane Wheeler and Daisy Garcia, Simmons & Wheeler, P.C, District Accountant.

Call to Order/Declaration of Quorum

Director Megan Swanson noted that a quorum of the Board was present and called the meeting to order.

Director Conflict of Interest Disclosures

Ms. Fogg advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Fogg reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Fogg inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda as presented.

Election of Officers

The Board engaged in general discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board elected Director Megan Swanson as

Secretary, Director Christopher Swanson as Treasurer, and Director Rasmussen as Assistant Secretary.

Public Comment	None.
Consent Agenda	Ms. Fogg reviewed the items on the consent agenda with the Board. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted: • Minutes of the November 29, 2022 Special Meeting • Notice to Electors Pursuant to § 32-1-809, C.R.S. • Resolution of the Board of Directors Designating Meeting Notice Posting Location
Legal Matters	
Consider Adoption of 2024 Annual Administrative Resolution	Ms. Fogg presented the 2024 Annual Administrative Resolution to the Board. Following discussion and upon a motion duly made and seconded, the Board unanimously approved the resolution.
Consider Approval for Renewal of General Liability Schedule and Limits Consider Approval and Authorization to Bind Coverage, Payment of Agency Fee	Ms. Fogg presented the Renewal of General Liability, Workers Compensation and Agency Fee to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the renewals.
Discuss 2023 Legislative Update	Ms. Fogg presented the 2023 legislative update to the Board. No action taken.
Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District	Ms. Fogg presented the Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District. No action taken.
Financial Matters	
Consider Approval of Financial Statements	Ms. Wheeler presented the financial statements to the Board. Following discussion and upon a motion duly made and seconded, the Board unanimously accepted the financial statements.
Consider Approval of Claims Payable	Ms. Wheeler presented the claims. Following discussion and upon a motion duly made and seconded, the Board unanimously approved the payable claims as presented.

Discuss Outstanding 2023 Agency Fee Invoice	Ms. Fogg presented the outstanding 2023 Agency Fee Invoice to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved payment.
Consider Adoption of Resolution Amending 2023 Budget	A 2023 budget amendment was not needed, no action taken.
Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds	Director Megan Swanson opened the public hearing on the proposed 2024 Budget. Ms. Fogg noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed. Ms. Wheeler reviewed the 2024 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2024 Budget, appropriating funds therefor and certifying mills for the General Fund, , and mills for the Debt Fund as shown in the 2024 Budget, subject to receipt of final assessed valuation.
Consider Auditor Proposals for 2023 Audit	There were no proposals received, no action taken.
Consider Ratification of Acceptance of 2022 Audit Exemption Application/Audit Exemption	Ms. Wheeler presented the 2022 Audit Exemption to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the audit.
Discussion Regarding Signer for Bill.com	The Board engaged in a general discussion regarding using Bill.com and Director Rasmussen agreed to be the signer on Bill.com.
Other Financial Matters	None.
Other Business	None.
Adjourn	There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting. The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Lindsey Rasmussen (Jan 28, 2025 19:54 MST)

Secretary for the Meeting

The foregoing minutes were approved on the 26th day of November 2024.