

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

RIVER VALLEY VILLAGE METROPOLITAN DISTRICT

Held: Monday, November 29, 2022 at 7:00 p.m. via teleconference

The special meeting referenced above was called and held in accordance with the applicable statutes of the State of Colorado. The following directors, having confirmed their qualifications to serve, were in attendance:

Jorge Adrian Jacquez
Christopher Swanson
Megan Swanson

Also present were George M. Rowley, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and Diane Wheeler, Simmons & Wheeler, P.C, District Accountant.

Call to Order/Declaration of Quorum

Director Jacquez noted that a quorum of the Board was present and called the meeting to order.

Director Conflict of Interest Disclosures

Mr. Rowley advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Rowley reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Rowley inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Accept Board Member Resignation

The Board acknowledged the resignation of Director Ruben Martinez.

Appointment of Officers

The Board engaged in discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board elected Director Jorge Jacquez as President, Director Christopher Swanson as Treasurer, and Director Megan Swanson.

Approval of Agenda

The Board reviewed the proposed agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the agenda as presented.

Public Comment

None.

Consent Agenda

Mr. Rowley reviewed the items on the consent agenda with the Board. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- Minutes of the October 4, 2021 Special Meeting
- Resolution Calling May 2, 2023, Election
- Notice to Electors Pursuant to § 32-1-809, C.R.S.
- 2021 Annual Report

Legal Matters

Consider Approval of 2023 Annual Administrative Resolution

Mr. Rowley presented the 2023 Annual Administrative Resolution to the Board. Following discussion and upon a motion duly made and seconded, the Board unanimously approved the 2023 Annual Administrative Resolution.

2022 Legislative Update

Mr. Rowley presented the 2022 legislative update to the Board. No action taken.

Financial Matters

Consider Approval of Financial Statements

Ms. Wheeler presented the financial statements to the Board. Following discussion and upon a motion duly made and seconded, the Board unanimously accepted the financial statements.

Consider Approval of Claims Payable

Ms. Wheeler presented the claims. Following discussion and upon a motion duly made and seconded, the Board unanimously approved the payable claims as presented.

Ms, Wheeler notes that a 2021 audit would not be needed, but an audit exemption will be filed next year.

Public Hearing on 2022 Budget Amendment

A 2022 budget amendment was not needed, no action taken.

Public Hearing on Adopting 2023 Budget, Appropriating Funds and Certifying Mill Levies

Director Jacquez opened the public hearing on the proposed 2023 Budget. Mr. Rowley noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Wheeler reviewed the 2023 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2023 Budget, appropriating funds therefor and certifying mills for the General Operating Fund, and mills for the Debt Service Fund, as shown in the 2023 Budget, subject to receipt of final assessed valuation.

Consider using Bill.com

The Board engaged in a general discussion regarding using Bill.com and Director Jacquez agreed to be the signer on Bill.com.

Other Financial Matters

None.

Other Business

The Board engaged in a general discussion regarding the 2023 meeting schedule. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the 2023 meeting schedule as the last Tuesday in November.

Adjourn

There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.


[Christopher Swanson \(Dec 16, 2023 07:52 MST\)](#)

Secretary for the Meeting

The foregoing minutes were approved on the 28th day of November 2023.